



Domestic Assistant Role Profile

Overview

To maintain a clean and hygienic home environment which meets specified cleaning standards.

Key Tasks

- To ensure that a high level of cleanliness is maintained throughout the home on a daily basis
- Participate in the maintenance and cleaning of the home including:
 - Cleaning all surfaces, fixtures and fittings;
 - Cleaning floors, walls and internal woodwork as appropriate;
 - Cleaning bedrooms and furniture as required;
 - Cleaning toilets/bathrooms
 - Cleaning equipment after use;
 - Cleaning internal glass, internal and external door glass;
 - Cleaning and maintaining waste bins;
- Use approved cleaning materials in accordance with manufacturers printed instructions and COSHH Regulations
- Wear suitable protective clothing which is provided
- Maintain and arrange supplies, and refill and replace consumables
- Report faulty equipment and other maintenance requirements to the Leader
- Undertake basic record keeping and monitoring as directed
- Report all defects/hazards immediately to the Leader
- To be aware of their responsibilities for Health & Safety
- To participate in team meetings as appropriate
- To carry out any other duties which fall within the broad spirit, scope and purpose of the job description

Key ingredients of your role are to:

People we support

- To promote the safety and well-being of the people we support

People we employ

- Maintain regular consistent and professional attendance, punctuality, personal appearance and comply with the guidelines of relevant health and safety procedures
- Pursue personal development of skills and knowledge necessary for the effective performance of the role
- Establish and maintain a constructive working relationship with colleagues
- Adhere to all organisational and service specific policies and procedures
- Have a positive attitude and always seek to solve problems and remove obstacles
- To conduct oneself in a professional manner at all times



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Culture

- Ensure Cornerstone's Values are embedded and reflected in all you do

Person Specification

We need you to bring:

- A professional attitude and a genuine desire to help improve the lives of people we support
- Ability to plan and prioritise work and respond flexibly to changing demands and circumstances
- Ability to maintain regular consistent and professional attendance, punctuality, personal appearance
- Ability to comply with the guidelines of relevant health and safety procedures
- Pursue personal development of skills and knowledge necessary for the effective performance of the role
- To plan and prioritise work and respond flexibly to changing demands and circumstances

It would be great if you also have:

- Previous experience of working in a social care setting or evidence that you understand our sector