



Family Placement Assessors work as part of a service that provides accommodation and support to vulnerable adults and young people who are supported within the households of their Shared Lives carers and their families. The team assess, train and support individuals, couples or families to become shared lives carers before formally presenting them to panel for approval.

Assessors have responsibility for managing Shared Lives placements, including any intervention to support; provide direction and guidance to shared lives carers; ensuring an exceptional standard of care is provided and which meets the needs of the supported person.

The role involves maintaining professional working relationships with Health and Social Care Partnerships and other agencies and facilitating a range of meetings including Adult Support and Protection.

The Assessor works closely with other members of the Family Placement team to facilitate good working practices and to provide on-going learning opportunities to students undertaking placements within the service.

## We need you to

- Work with the Family Placement Lead and family placement team to provide an exceptional quality service in line with legislative standards
- Contribute to the effective functioning of the team including service development and promotion and attendance at team meetings
- Be responsible for recruitment, assessment and of shared lives carers including preparing and presenting required documentation for approval panel, completing statutory checks and supporting new carers through mentoring, training and assessment
- Facilitate the matching process for new placements, including introductory visits, preparation of personal plans and application of principles of Safer Caring
- Provide on-going support and development for carers within their role, monitoring of placements and managing and reporting issues
- Support carers to ensure the service that they provide is safe, caring, responsive and effective and within recognised best practice; including Health and Safety measures within shared lives carers homes and monitoring their ongoing compliance
- Maintain essential records and utilise IT systems
- Be the first port of call for shared lives carers ; offering advice and managing day to day issues
- Support the On-Call arrangements
- Liaise effectively with statutory, voluntary and independent agencies and attend meetings as required
- Contribute to carer and support person meetings, presenting information creatively to meet a variety of needs
- Have a good understanding of the financial and budgetary aspects of the service and present these clearly to individuals and stakeholders considering a shared lives support service

# Family Placement Assessor



- Undertake specific projects in relation to service development as agreed with Family Placement Lead
- Undertake any other duties that may be required in line with this post

## Key ingredients of your role are to

### People we support

- Be passionate about the delivery of great care and support focused on helping people to live the life they choose
- Have a real passion to do the very best you can to ensure that the people we support and their families receive the highest quality of service
- Enjoy excellent, open and honest relationships with the people you support and their families whilst maintaining professional boundaries including adhering to the SSSC Code of Practice
- Be flexible and responsive to each individual's changing needs
- Always make decisions that are in the best interests of the people we support

### People we employ

- Communicate brilliantly with everyone
- Recognise individual strengths within the team and work together to ensure an effective, collaborative approach
- Share your knowledge and expertise with your team and the wider organisation contributing to a motivated, proud and empowered culture
- Be welcoming and accessible to colleagues and take time to hear, see and recognise their contribution and points of view
- Have a positive attitude, to be excited about working in an empowered culture and always seek to solve problems and remove obstacles
- Encourage and support new ideas brought forward by your team and colleagues in the wider organisation

### Partnerships

- Always promote the culture, ethos and purpose of Cornerstone
- Establish, develop and maintain strong relationships with the people we support, families, colleagues, external contacts, corporate and community partnerships and stakeholders
- Nurture any external network that benefits the organisation and ultimately the people we support

### Culture

- Ensure Cornerstone's Values are embedded and reflected in all that you do



- Create and contribute to an environment where creativity and excellence thrives
- Be responsible for your own personal and professional development
- Use your pioneering spirit to inspire everyone around you

## Operating Model

- Any improvement to keep systems and processes as simple as possible should be highlighted to the relevant Branch Leader and/or Coach to free up your colleagues to focus on the people we support
- Always trust that your colleagues will do the right thing and act in the best interests of the people that Cornerstone supports

## Technology

- Effectively use and embrace technology to enhance the effectiveness of the service you and your team deliver
- Explore new technological opportunities that will compliment and enrich the service you and your team deliver

## Person Specification -

- Qualified to minimum SQA Level 9 or willingness to work towards this
- Excellent communication skills
- Experience of working in Family Placement Services
- Be willing to work flexibly and to travel extensively as required by the service
- Full UK driving Licence and access to own vehicle
- Willing to promote professional development

## We need you to bring

- A passion for delivering excellent person centred care and support
- A caring and professional attitude
- Brilliant communication skills: both written and verbal
- A positive attitude to problem solving
- Ability to work on your own initiative
- Ability to work collaboratively as a helpful, positive member of a team
- Confidence in the use of technology
- Excellent language and numeracy skills
- Excellent planning, organising and time management skills
- Ability to respond flexibly to emerging and changing circumstances

# Family Placement Assessor



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- Willingness to work flexibly including weekends and public holidays within guidelines on maximum safe working hours
  - Willingness to travel and provide support within the appropriate area

It would be great to also have

- A sound understanding of professional accountabilities and responsibilities
- A sense of humour