

Job Description: Assistant Director – Transforming Care

Reports to: Director of Social Care Improvement

Directorate/Team: Care and Health Improvement Programme

Grade: Grade 9 Fixed Term until 31 March 2019

Job Purpose:

To work on behalf of the Local Government Association (LGA) and the Association of Directors of Social Services (ADASS) to support the development and design of the Transforming Care Programme – a programme to improve the lives of people with complex learning disabilities

To lead and shape the collaborative work between LGA, ADASS, Department of Health (DH) and NHS England that supports the changes to the social care and health system, involving other partners, particularly people using services, as appropriate

Core Accountabilities:

1. Focused on meeting the needs of local authorities, provide sector experience and knowledge into the implementation of the Transforming Care Programme, ensuring that the local authority's voice is heard and is influential in designing and implementing Transforming Care.
2. Engage with representative bodies, senior staff and members to develop their knowledge and understanding of Transforming Care. Develop a thorough sector understanding of the changes needed to local systems in order to implement Transforming Care.
3. Build and consolidate a partnership based collaborative approaches to the design and delivery of the LGA's and ADASS's sector-led improvement offer, for example by working with NHS England.
4. Develop and maintain strong networks and partnerships that are of value to the LGA, the Transforming Care Programme and the Care and Health Improvement Programme.

5. Where appropriate work in collaboration with an authority's Director and partners wishing to develop approaches to implementing Transforming Care.
6. Champion the case for sector-led improvement to support and improve to the care and health sector and local government more generally.
7. Undertake any other duties and responsibilities appropriate to the post.

Specific Accountabilities:

1. Provide senior representation for the LGA and ADASS on Transforming Care to inform the strategic direction, content, delivery and review of care development and work workstream. In particular, work with ADASS networks, and draw on best practice of delivering adult social care services to bring an experienced professional perspective to the Programme.
2. Promote the opportunities for innovation and transformation that the Transforming Care Programme offers as a mechanism to support the local ambition for improved services.
3. Represent the LGA and ADASS with credibility and authority to local government, central government, health and private and voluntary sector partners.
4. Maintain the support, engagement and commitment to the development and improvement of social care from the core partners (NHS England, the NHS Confederation, DH, Department of Communities and Local Government and the Society of Local Authority Chief Executives) and encourage the alignment and sharing of resources and insight.
5. Work with LGA colleagues to build confidence in the effectiveness of the sector-led approach to improvement and support in improving social care and health outcomes.
6. Work with the LGA and ADASS regional leads and bodies to understand the implementation challenges for local authorities.
7. Prepare reports, policy papers and briefings relating to the subject area; direct and contribute to external briefings, publicity and marketing materials for the LGA and ADASS.
8. Brief with LGA and ADASS Member Boards and Regional Networks as required.
9. Liaise with, and support, sector-led improvement programmes in care and health and more broadly across local government.

Relevant Contacts:**Local Authorities**

Elected Members

Chief Executives

Senior Officers

Local authority partners

LGA

Members and Officers

Political Group Offices

Corporate Management Team

National Health Service

Clinical Commissioning Group Officials

Commissioning Support Unit Officials

NHS Chief Executives

Other

ADASS members and officials

ADPH members and officials

Ministers of State

Department of Health officials

Other Government Department officials

Person Specification: Assistant Director – Transforming Care

Qualifications	<ul style="list-style-type: none"> • Educated to degree level or equivalent
Knowledge and experience	<ul style="list-style-type: none"> • An experienced senior leader in Local Government who is able to command the respect of Leaders, Chief Executives and Directors • An in-depth knowledge of health and social care policy, practice and improvement with Very substantial senior level experience of: <ol style="list-style-type: none"> a. Adult social services (especially learning disability services) b. Leading change across a complex system c. Building and maintaining strategic relationships and partnerships d. Creating strategies and innovative solutions to complex issues • Demonstrable and exceptional track record of delivery and performance improvement in a local context • A track record of successful working with NHS Commissioners • Self-starter, able to work independently and collaboratively in a small multiagency team • Networker, able to support a wide network of contacts and colleagues using variety of communications • Strong understanding of and commitment to developing integrated solutions with the NHS and other agencies • Strong understanding and commitment to the principles of sector-led improvement
Skills & abilities	<ul style="list-style-type: none"> • Ability to lead, inspire and motivate others. • Able to deliver and lead others under pressure. • Ability to negotiate with and influence a wide range of stakeholders and work in close partnership with NHS colleagues • Integrity and credibility with national and local organisations and agencies, national and local politicians, Directors of Adult Social Services, Chief Executives and other key stakeholders. • Highly developed written and oral presentation skills with ability to present and articulate complex ideas in a clear and comprehensible way to an audience from across the health, local government, and voluntary sectors. • Ability to create a culture of innovation and enterprise based on trust, fairness and openness. • Creative thinker with high intellectual capacity, capable of translating ideas into policy and practice. • Positive, flexible and responsive, with a dynamic and creative approach

