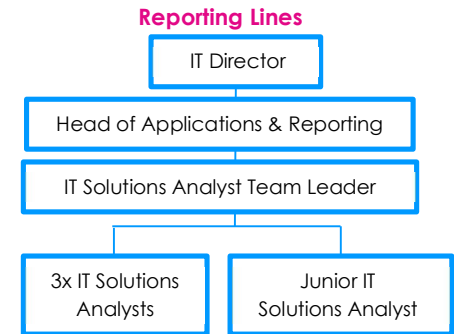


Role Profile – IT Solutions Analyst

Purpose: Conduit to the business – pioneering change activity, acting as the interface between IT and Business Functions.

The post holder will:

- Source and deploy innovative IT solutions to deliver best practice business capability.
- Work with the business to determine feasibility of proposed change.
- Work on IT projects up to and in excess of £1 million, delivering change and capability to support business strategy.
- Work with a variety of key internal/external stakeholders to elicit, validate, document and communicate requirements relating to technological solutions.
- Ascertain and influence requirements using business analyst skills, to drive fit for purpose software delivery and business solutions.
- Be an integral component in seeing delivery of change come to fruition.



Key Result Areas

- Provide business areas with insight to effect strategic decision making.
- Exercises authority and is accountable for the delivery of IT strategy.
- Create clear, consistent, and concise requirements/stories that are understood by both the business and technical stakeholders.
- Liaise and collaborate with key stakeholders to drive the product vision and goals in line with business strategy.
- Provide direction and management of key third party suppliers and stakeholders.
- Key contributor, working in partnership with technical architects to formulate solution design proposals.
- Prioritise and manage product backlog using appropriate systems and tools.
- Orchestrate, lead, and participate in Agile rituals.
- Remove obstacles that impinge on the agreed delivery timescales.
- Challenge cost and benefit to the business throughout the delivery of the solution.
- Work closely with relevant stakeholders, both internal and external, to ensure that solutions deliver product vision and goals.
- Direct and manage UAT activities, by ensuring documentation, prioritisation and execution of test scripts against requirements, stories and scenarios.
- Play an instrumental role in supporting stakeholders during the warranty period.
- Proactive in growing knowledge of industry best practice.
- Continuous personal development, aspiring to qualifications relevant to role.

Measurement/ Accountability

Ongoing review and feedback.

Project closure feedback.

Adherence to internal quality standards.

Performance will be measured against the specific objectives and targets and "Values-led" behaviours as identified and agreed within the Performance & Development Review (PDR) process.

Skills and Experience

Proven experience of business and technical requirements documentation, analysis and delivery.

Excellent written and verbal communication skills.

Demonstrable experience of working with various methodologies across the full project lifecycle.

Experience of working with and managing internal and external stakeholders to deliver technical and business change.

Knowledge and experience of utilising a variety of tools and modelling techniques to capture and convey change.

Values

- Be Caring**
 - We know what we do matters
 - We're proud and enjoy what we do
 - We promote a culture of care, respect, compassion and wellbeing
 - We protect the mutual ethos
- Be Connected**
 - We collaborate and share across teams, departments and the business
 - We listen to understand each other and our members' needs
 - We support one another by having open and honest conversations
 - We recognise that we're stronger together
- Be Brave**
 - We embrace change
 - We challenge and ask 'why' as well as 'why not'
 - We always want to learn
 - We are not afraid of trying new concepts and ideas
- Be Smart**
 - We approach problems with a solution mind-set
 - We actively seek to improve and be better and we learn from our mistakes
 - We spend members money wisely
 - We're invested in the future of our business