

Role Profile

Tax Accountant

7/23/25

Finance

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| Role title | Tax Accountant |
| Section | Strategic Planning (Finance) |
| Directorate | Finance |
| Reports to | Joe Stone |
| Date | 23/07/2025 |
| Leadership Level |  |
| Grade | ENWL 3 |

Purpose of the role

**01.   
Example of   
chapter front page**

ENWL is the electricity distributor for the North West of England, managing the overhead lines, underground cables and substations that make up the electricity network ensuring that power is delivered to industrial, commercial and domestic customers across the region. We are part of the Iberdrola group, one of the world’s leading utilities companies.

Our tax strategy seeks to maintain a cooperative and transparent relationship with HMRC and comply with all tax laws and legislation. We have a “low risk” rating with HMRC and have obtained the “Fair Tax” mark.

This role will enhance all aspects of tax reporting, compliance, and strategy, and aid in the improvement of tax processes as ENWL looks to achieve excellence in tax following its acquisition into a substantial multinational listed group.

Knowledge, Skills & Experience

* Experienced in direct tax and preferably also indirect tax
* Experienced in preparation of corporation tax information and returns
* Qualified accountant or tax professional, ACA or equivalent
* Familiar with monthly tax reporting and forecasting
* Effective communicator confident in reporting to senior leadership
* Able to learn and understand complex tax aspects including financial derivatives and defined benefit pensions
* Confident in making process improvement recommendations and lead on the implementation of new systems and procedures

Desirable skills & experience

* INSERT HERE

Principal responsibilities of the role

* Preparation of monthly, quarterly, and annual tax calculations for multiple group entities
* Preparation of annual tax returns
* Support short- and long-term tax forecasting and strategy
* Engage with the month end process and take ownership of accounting tax balances including deferred tax
* Preparation of quarterly VAT returns
* Maintain effective working relationships with auditors, HMRC, and group tax colleagues
* Drive process improvement and enhance internal controls across the tax function
* Demonstrate excellence in Health and Safety and contribute to a culture of safety in line with business priorities.

Behaviours

|  |  |
| --- | --- |
| Behavioural Competency | Enter ‘Y’ for relevant competences |
| Thinking - Forward thinking - You can take a forward looking perspective when considering the delivery of decisions, activities & projects. | Y |
| Thinking - Customer understanding - You have a thorough understanding of the needs of internal/external customers & you use this understanding to promote excellent customer service to maximise business. |  |
| Thinking - Analytical Thinking - You can analyse problems & identify key issues that need actions, assessing the situation in a systematic way, considering time sequences, priorities & you are able to draw logical conclusions from the data. | Y |
| Influencing - Concern for impact - You anticipate & respond to the needs of others in order to achieve an appropriate outcome. You are sensitive to the impact you have on others & you can modify your approach to influence the outcomes of your dealings with different people. |  |
| Influencing - Interpersonal awareness - You are able to develop a good understanding of others’ feelings, needs & concerns, & actively seek to do so. You think through how people are likely to react & have an intuitive grasp of what makes people tick. |  |
| Achieving - Results focus - You set objectives for yourself & others & ensure they are achieved within agreed parameters which in turn delivers successful business outcomes. | Y |
| Achieving - Concern for excellence - You strive to exceed your performance goals through the continuing pursuit of excellence & quality in all aspects of your work. |  |
| Achieving – Initiative - You anticipate situations & problems, finding appropriate solutions & grasping opportunities. You take action that potentially adds value to the business & represents your contribution distinctively. | Y |
| Self-Managing – Tenacity - You are able to demonstrate repeated effort & resilience when overcoming a number of obstacles to achieve results, showing a positive attitude despite setbacks. |  |
| Self Managing – Independence - You are prepared to raise issues in the face of opposition. You are able to stand up for your own ideas, not give in to group pressure & challenge more senior colleagues. |  |
| Self Managing – Flexibility - You adapt your thinking & behaviour to suit the requirements of different situations; you see the value of an alternative view & are receptive to changing circumstances. |  |

Key measures (Performance Indicators)

* INSERT HERE

Dimensions of the role

|  |  |
| --- | --- |
| Owner of a budget (has total responsibility for the budget) |  |
| Budget Amount |  |
| Number of Colleagues who directly report to role holder |  |
| Total number in team, including any colleagues who report mangers that come under the role |  |

Key relationships (Internal & External)

Internal

* ENWL Treasury and Finance
* Group Tax Department

External

* HMRC
* Tax Advisors