

**ISLE OF MAN DEPARTMENT OF EDUCATION, SPORTS AND CULTURE**

**SCHOOL: Scoill Vallajeelt**

Meadow Crescent  
Braddan  
IM2 1NN



**Job Description Teacher 0.6  
February 2024 - August 2024  
(Limited Term Appointment)**

**TERMS & CONDITIONS OF SERVICE**

In accordance with the Isle of Man Department of Education, Sport and Culture Teachers' Pay and Conditions document and within the range of duties set out in that document relevant to the post-holder's title and salary grade and those professional duties as a teacher.

**JOB PURPOSE:**

- The post holder is accountable to the Governing Body and Headteacher.
- To fulfil the role of class teacher.
- To actively facilitate individual pupil's learning and achievement.

**RELATIONSHIPS:**

- Accountable to the Headteacher for the planning and delivery of an appropriate educational programme.
- The post holder will show commitment to the working relationship between Scoill Vallajeelt and St. Thomas' CE Primary School on Meadow Campus.
- Liaise with all staff in school including teachers, nursery nurses, support staff lunchtime ancillaries, administration, kitchen staff and caretaker/cleaning staff.
- The post holder will liaise with other professional bodies who are involved in the education and welfare of pupils in school including the Special Needs Service, the music service and colleagues in the Department.

**ACCOUNTABILITY:**

- The post holder is accountable to the Headteacher.

**GENERAL RESPONSIBILITIES:**

- To perform the duties of a class teacher and to demonstrate teaching skills which lead to high quality learning according to the teachers stands and post threshold.
- To ensure that all planning follows the agreed curriculum within the school and takes account of the Manx Curriculum and 'Essentials for Learning' with special consideration of the 6 R's. Teachers in Early Years settings will also use relevant Foundation Stage/Early Years guidance.
- To have responsibility for improving standards in teaching and learning across the school within their areas of responsibility and providing a positive impact on the educational progress globally within the school in addition to the teacher's assigned class or groups of pupils.

## **TEACHING & LEARNING:**

- To carry out the duties of a class teacher as set out in the current School Teachers' Pay and Conditions Document.
- To teach pupils aged between four years and the end of Key Stage 2.
- To share responsibility for the welfare and safety of all the children in the care of the school.
- To be an effective, successful and creative teacher catering for the individual needs of the children in the class.
- To act within the framework of school policies.
- To plan and prepare cross-curricular short, medium and long-term learning for the children.
- To plan and resource a classroom environment that will stimulate learning and thinking.
- To establish and maintain good relationships with children, parents and colleagues in line with the principles of inclusion.
- To monitor children's progress, keep meaningful records and evaluate progress and performance, using assessment of learning and assessment for learning in order to raise pupil's achievement.
- To attend parents' meetings, giving feedback and setting targets with pupils and parents.
- To accept responsibility with other members of staff for implementing school activities in accordance with school policy.
- To recognise the individual needs of each child within the class and plan to meet them accordingly.
- To keep abreast of current educational initiatives and attend courses and training opportunities both in-house and provided by external bodies in order to continually address own CPD and to impact on standards of pupil learning in our school.
- To undertake any other reasonable duties that the Headteacher may require from time to time.
- In consultation with the Head teacher and/or delegated team leader to follow the school's Professional Development Framework.
- To lead the development of an area(s) of school improvement.
- To liaise with the SENCO in providing appropriate programmes of work and suitable resources in the curriculum area(s) for pupils with SEN.

## **SAFEGUARDING**

The Department of Education, Sport & Culture is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Staff are required to undertake training with regard to the safeguarding and welfare of children and young people and the Department commits to providing this training e.g. via induction, on-line, briefings at staff meetings in-set days etc, as appropriate.

All staff have a responsibility for promoting and safeguarding the welfare of children and young persons for whom they are responsible, or with whom they come into contact and to adhere to, and ensure compliance with, the Isle of Man Safeguarding Children's Board Inter Agency Child Protection procedures and the school's Child Protection Policy at all times. If, in the course of carrying out the duties of the post, the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, they must report any concerns to the designated

Child Protection Officer.

The job description and allocation of particular responsibilities may be amended by agreement when reviewed annually at the beginning of the academic year.

**Signed** ..... **Headteacher** .....  
**Date**

**Signed** ..... **Post holder** .....  
**Date**

Since job descriptions cannot be exhaustive, the post-holder may be required to undertake other duties which are broadly in line with above key responsibilities.