



Department of Education Sport and Culture
JOB DESCRIPTION

Job Holder:

Job Title:

Teacher of Upper Strings

Status of the post:

Permanent, full time (1FTE)

Salary:

Main pay scale, UPS or Unqualified Teacher Scale

Terms and Conditions of Service:

In accordance with the Isle of Man Department of Education, Sport and Culture's Terms and Conditions of Service for Teachers document and within the range of duties set out in that document relevant to the postholder's title and salary grade. These duties are to be carried out as directed by the Head of Music Service in accordance with and with regard to the Department and Music Service policies and procedures.

Purpose of the post:

To fulfil the duties of a peripatetic upper strings teacher

Relationships:

- The post-holder is accountable to the Head of Music Service through the Head of Strings
- The post-holder will liaise with all members of Music Service staff and colleagues in partner schools, and in particular with the members of their own department and Music Service Leadership Team.

Particular responsibilities:

- Planning, organising and delivering high quality strings tuition to pupils from beginner to advanced standard in primary and secondary schools throughout the Island;
- Teaching whole class, small group and individual lessons to pupils of all abilities, Key Stages 2-5, as directed by the Head of Strings.
- Reviewing, implementing and monitoring courses of study, pupil progress and all other associated tasks together with the relevant administrative duties, as directed by the Music Service Senior Leadership team;
- Liaising with primary and secondary school colleagues in support of curricular and extracurricular music in schools;
- Preparing pupils for graded examinations through Trinity College London, the ABRSM and the Music Service's own graded examinations; supporting pupils at GCSE and A level;
- Keeping appropriate, up-to-date and accurate records of pupil development and progress, in accordance with Music Service and GDPR policies;
- Providing care and support for pupils in accordance to DESC and Music Service policies and guidelines, ensuring the welfare, discipline, health and safety of pupils as appropriate;
- Acting as a purposeful, inspiring and creative role model for pupils;
- Deploying a range of teaching strategies in order to meet the needs of a variety of learners;
- Working with others to plan and co-ordinate work across the Music Service, as directed by the Head of Strings;
- Keeping up to date with new ideas in education and ensuring the curriculum provided reflects the principles of Essentials for Learning;
- Promoting independent learning;

- Fulfilling the requirements set out in the Teachers' Standards document (and/or any other relevant standards which form part of the agreed terms and conditions for teachers in England;
- Liaising with colleagues and working flexibly;
- Ensuring Music Service stock is distributed and maintained efficiently, maintaining accurate records regarding the instrumental inventory;
- Developing positive, professional relationships with parents in support of children's learning and report to them formally and informally about the achievements of their child(ren);
- Contribute positively to maintaining and developing the ethos and values of the Music Service;
- Assist in the promotion of the Manx Youth Orchestra, schools' extra curricular activities and community music making opportunities where appropriate;
- Work alongside the Head of Strings and all staff in the cycle of service self review and evaluation and service improvement planning in accordance with the service's vision, mission statement and aims.

Other duties:

- Treat people fairly and equitably, with dignity and respect, to create and maintain a positive and caring culture within the Music Service, in partner schools and at Manx Youth Orchestra;
- Support the Head of Service in maintaining and developing the good name of the service at all times both internally and externally;
- Reflect critically on own practice and work collaboratively with others to improve, attending INSET and disseminating information to all staff where appropriate;
- Fully implement the policies of the Department of Education, Sport and Culture;
- Reflect the values of the Music Service in day-to-day practice;
- In teaching classes, groups or individuals, to be fully conversant with and follow the policies the Music Service and those of partner schools and to implement them in day-to-day practice;
- Participate in the Performance Management process, as indicated in the DESC Pay Policy for Teachers;
- To carry out any other task considered appropriate for this post by the Head of Strings or the Head of Music Service.

Safeguarding

- The Department of Education, Sport & Culture is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.
- All staff have a responsibility for promoting and safeguarding the welfare of children and young persons for whom they are responsible or with whom they come into contact and to adhere to, and ensure compliance with, the Protecting Children Board Child Protection procedures and the service's Child Protection Policy at all times. If, in the course of carrying out the duties of the post, the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, they must report any concerns to the designated Child Protection Officer.

Key Tasks will be agreed, annually, at the post-holder's review meetings.

The contents of this job description may be reviewed and updated as necessary to ensure that it remains accurate and complete. All changes will be made in discussion and with the agreement of the Head of Service.

Signed..... Head of Service

Signed.....Post holder

Date.....