

Role Profile: Non-Executive Director

WHO'S IN MY TEAM?

Line Manager (role):	Chair mhs homes group
Fee:	£8852 p.a
Team:	Board
Business area:	Governance and Compliance

WHAT'S MY ROLE?

The Board is ultimately responsible for the overall leadership and control of the group and will conduct its business through effective governance to make sure it is:

- Financially strong
- Well managed
- Delivers excellent services

In addition, the Board should be:

- Developing the vision of the organisation in partnership with the Chief Executive
- Acting as a bridge between the organisation and the outside world
- Developing strategies for growth, new business activities and diversification into areas which accord with the core values of the organisation.

WHAT AM I ACCOUNTABLE FOR?

- To critically read reports and actively challenge their contents through participation in discussion, decision making and constructive debate during Board meetings
- Promote and uphold the highest standards of integrity and probity and work in accordance with the Boards code of conduct and adopted governance code
- To be a source of advice and alternative thinking within the field of social housing
- Satisfying itself as to the integrity of financial information, approving each year's business plans and budget (and any amendments to these), approving our financial statements
- Establishing and overseeing a framework for the identification and management of risk, ensuring that the Board receives regular reports on these
- Monitoring our performance in relation to its plans, budgets, controls and decisions and also in the light of customer feedback and the performance of comparable organisations
- Chair the Heart of Medway board (registered provider)
- To enhance our reputation and image by representing us as an ambassador at key events/interfaces with stakeholders, customers etc. both internally and externally
- To make sure the Board delegates sufficient authority to the committees, as may be established by the Board from time to time, the Chair, the Chief Executive and others to enable our business to be carried on effectively between meetings of the Board
- To make sure the implementation of a succession plan for future board membership
- Establishing and overseeing a framework of delegation and systems of internal control
- To liaise with the Chair, Chief Executive and Executive Team and meet from time to time outside the frequency of routine Board meetings as a means of being a sounding board, challenging proposals, contributing to vision and offering professional support, advice and wise counsel
- Participate in the annual appraisal process and your continued personal development

WHAT WILL I BRING TO THE ROLE?

- Proven experience of the social housing sector (e.g housing management/maintenance, housing strategy, supported housing, regulation, community engagement and regeneration)
- Able to analyse significant amounts of complex information, debating and challenging as necessary

- Able to assess the risks of proposed courses of action
- Able to make independent and critical judgments, whilst recognising the need to reach consensus based on compromise
- Skilled Chair
- Skilled at developing and maintaining relationships with others
- A high level of business acumen
- Has experienced and led significant organisational development and change
- Proven budgetary and business planning experience
- Senior leadership experience
- Integrity with values that match our CREATE values and leadership behaviours
- An appreciation of and empathy with the role of Housing Associations; a commitment to social housing and tackling stigma
- Honest, reliable and trustworthy

BUDGETARY RESPONSIBILITIES:

Headcount:	None
Financial (operational / capital):	None

QUALIFICATIONS:

- Preferably educated to degree level