

## Person Specification

**Post: Multi-Trader**

	<b>Essential</b>	<b>Desirable</b>
<b>QUALIFICATIONS/TRAINING</b>		
NVQ Level 3 or equivalent in sheet and tile vinyl flooring, or Carpentry	√	
Adequate post qualification experience.	√	
Previous experience of working in the Housing / Maintenance sector	√	
<b>KNOWLEDGE AND SKILLS</b>		
Good knowledge / awareness of Health and Safety Issues.	√	
Communication skills – listening, openness and responsiveness to all customer and client situations.	√	
Ability to be proactive and take initiative.	√	
<b>GENERAL ATTRIBUTES</b>		
Polite and courteous - instil confidence and have credibility in clients and customers.	√	
Ability to organise workload in a methodical way for maximum effectiveness and efficiency.	√	
Be self-motivated.	√	
Be honest, trustworthy and conscientious.	√	
Team working.	√	
<b>OTHER</b>		
Full driving licence required.	√	
Willing to work evening or weekends given reasonable notice.	√	
Willing to be included in the emergency call out rota.	√	
Ability to assess the risks associated with lone working and other health and safety hazards associated with the technical nature of the job including the ability to communicate and report unassessed risks to others.	√	

Updated January 2016