

JOB DESCRIPTION

JOB TITLE:	Air Traffic Control Manager
DATE:	October 2019
DEPARTMENT :	Air Traffic Control
REPORTS TO:	Director of Operations
<p>PURPOSE OF THIS POSITION:</p> <p>To lead the Air Traffic Control Department: ensuring a customer focused and compliant service is delivered that meets with regulatory and legislative requirements in a safe and secure environment within the resources allocated.</p> <p>To support the development of the long-term strategy for Air Traffic Control to ensure innovation, new technologies, new and emerging regulations are combined to ensure the delivery of an efficient, safe and compliant Air Traffic Control Service.</p>	
<p>ACCOUNTABILITIES:</p> <ol style="list-style-type: none"> 1. To lead a progressive and innovative ATC operation to meet the operational need whilst ensuring all regulatory and procedural requirements are met. 2. To lead, motivate and inspire enthusiasm, ensuring the continued contribution of the ATC operations team in delivering customer excellence. 3. To act as the Airport's focal point for all matters relating to airspace and represent the company in the necessary forums to ensure safe, secure access for aircraft operating at the airport. 4. To ensure that team members are kept up to date with department and organisation developments via the team brief and 1:1 process. 5. To ensure the efficiency and effectiveness of ATC is maintained, by keeping up to date with developments within the industry and managing change through implementing improvements to internal systems, procedures and policies as appropriate. 6. To accept responsibility and accountability for all service delivery standards regarding the performance of ATC related activities. 7. To accept responsibility for promoting compliant health, safety and environmental behavior amongst staff, ensuring in particular that working practices minimise the risks to self, work colleagues, customers, staff and the environment. 8. To ensure that ATC personnel are equipped to deal with any extra-ordinary operational and emergency situations as required. 	

9. To work with the Head of Airside Operations in relation to all regulatory aspects of airside operations.
10. To develop and build relationships with airlines, business partners and the regulatory authorities to provide a seamless ATC service.
11. Liaise closely with NIAL management teams to ensure that all departments co-operate and work effectively together in the best interests of the Company and its customers
12. To ensure that Air Traffic Control has an effective safety management system in place that addresses all legislative requirements.
13. To ensure that all ATC staff are proficient in the application of NIAL's Business Continuity Plan.
14. To accept responsibility and accountability for staff review and appraisal schemes, effective absence management, and the return to work process following staff absence.
15. To work with business partners and operational departments to promote the development of the airport Emergency Plan.
16. To ensure the Airport Accountable Manager is kept abreast of issues and potential changes, opportunities that may impact, enhance the ATC operation.
17. To manage capital and operational budgets in line with forecasts.

COMMENTS:

In addition to the above responsibilities and tasks, which the job normally entails, you may, from time to time, be required to undertake additional or other duties as necessary to meet the needs of the company's business on either a temporary or permanent basis.

This post requires access through the Critical Part at the Airport and, in line with Department for Transport regulations; you will be required to demonstrate during the recruitment process, that you have no relevant criminal record.