

Job title:	Electrician
Directorate:	Home Care- Commercial services
Date written:	07/12/2020
Band:	N/A
Job code:	6006

Purpose of job

- Complete repairs to ensure that our properties are maintained to a high standard.
- Carry out electrical installation service and responsive maintenance work in a safe and efficient manner and completing electrical Inspection and testing of our portfolio.
- There may well be a need in our planned working which involves the delivery of complete electrical works to occupied or non-occupied properties, including bathroom, kitchen works, and full property rewires.

Key duties and responsibilities

- Responsive working - day to day repairs on electrical installations at Abri properties.
- Liaise with customers and other colleagues, as appropriate, to ensure all relevant individuals are aware of progress and action taken. In more complex cases to refer the matter to a senior member of staff to identify the necessary remedial action.
- Provide a high-quality service to Abri customers and maintain a good customer relationship acting as ambassadors for Abri.
- Ensure at all times works comply with relevant Health & Safety legislation, policies and procedures in accordance with the BS7671 the performance of the duties of the post, to include appropriate use of equipment, PPE.
- Deliver electrical planned or responsive works, repair works on time within given priorities and strive for repairs to be a first-time fix.
- Cover out of hours emergency call out in accordance with the departmental rota to attend to emergencies out of hours when required.

- Complete and maintain paperwork and records accurately in accordance with Abri policies and procedures following the industry standards and requirements.
- The ability to plan and prioritise using a handheld electronic devices effective time management and good customer care skills.
- Set out jobs from drawings and specifications to establish the requirements of the project and requisition the necessary installation materials and ensure compliance and test systems.
- Maintain the company vehicle in good condition, carry out regular vehicle safety checks reporting any defects promptly to the Fleet Manager.
- Be part of the team with interaction with other trades/teams when required ensuring that customers receive an excellent service.
- Undergo any training needed to widen your skill level when required.
- Support and assist with the training of apprentices and trainees as required.

Knowledge, skills and experience required

- Previously a registered apprentice or undergone some equivalent method training and have had adequate practical training in electrical installation work.
- Must have obtained Achievement Measurement 2 and a qualified Electrician with relevant experience in social housing
- Qualifications to include City & Guilds 2391, City & Guilds 2360 Parts 1 and 2 or 2351 or 2330 levels 2 and 3 or approved equivalent or NVQ level 3 in Electrical Installation Work or approved equivalent
- Not essential but desirable to have achieved or are in the process in achieving their City & Guilds 2394 or 2395 in initial verification, certification, periodic inspection & testing of electrical installations or approved equivalent
- Demonstrates practical knowledge and competence working as an electrician in the current edition of BS:7671 and inspection, testing and commissioning of installations
- Full Driving licence and ability to travel in a timely and efficient manner to attend customers properties, frequently located in areas not covered by public transport, Ability to undertake physically demanding work.
- Demonstrates our Values and Behaviours.