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| Job Title | Air & Emissions Gravimetric Lab Technician |
| Business Unit | Environment and Safety |
| Location | Altrincham |
| Reports to: | Business Manager & Operations Manager |
| Purpose | To provide high quality (MCERTS & UKAS-accredited), technically competent weighing analysis and reporting service. |
| GeneralResponsibilities/Specific Duties: | * Carry out tasks and prioritise workload to ensure that the work load requirements are met, in a timely and cost effective manner.
* Work in a safe manner avoiding hazards to oneself and colleagues, following the policies and procedures detailed in the SOCOTEC Integrated Management System
* Support the Team Leader with preparations of required weighed filters for each industrial emissions testing project.
* Work independently and as part of a team using your training and technical knowledge to meet and maintain the Company and Client performance KPIs.
* Support the Business Manager and team in general by assisting with maintenance of the gravimetric lab and UKAS-traceable calibration of equipment in line with our ISO 17025 (UKAS & MCERTS) accredited Quality Management System.
* Provide effective support to the Team Leaders and wider team with ancillary tasks such as investigation weighing work. Assisting admin with stock checks and of weighing media / equipment spares to support the business and testing activities.
* Cleaning and preparation of weighing glassware.
* Regular weekly maintenance and cleaning of the gravimetric weighing room.
* Any other reasonable tasks expected by the local Business Manager, Operations Manager and Team Leaders.
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| Objectives | * To provide high quality (MCERTS & UKAS-accredited), technically competent gravimetric reporting, to support our field teams monitoring reports.
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| Qualifications | * GCSE or Equivalent English and Math’s qualifications recommended but not necessary.
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| Competencies | * Ability to work well under pressure with a focus on project deadlines.
* Proficient IT skills – particularly Microsoft Excel and other Microsoft software.
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| Desirable | * Previous experience in gravimetric weighing ideal.
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| Mandatory Training | * On-the-job training and gravimetric auditing in accordance with our UKAS & MCERTS accredited procedures and Quality Management System.
* SOCOTEC Online Health & Safety Training Modules
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