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| Job Title | Group Accountant |
| Business Unit | Central Services |
| Location | SOCOTEC House, Bretby |
| Reports to: | Senior Group Accountant |
| Purpose | * Group Accountant to be part of the Group Finance Team
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| GeneralResponsibilities: | * Preparation of monthly management accounts to a high standard and to an agreed timetable
* Preparation of consolidated group management accounts pack and KPI data
* Maintaining the intercompany reconciliations and reporting to group on a monthly basis
* Assisting with the preparation of statutory accounts using Caseware including IXBRI tagging
* Cash flow reporting and forecasting including treasury administration
* Reviewing current group finance processes and implementing new processes as required
* Provide financial and analytical support to the board of directors when requested
* Deputise for the Senior Group Accountant as required
* Assistance with group budgeting and forecasting exercises
* Assistance with non-finance tasks as required such as company secretarial
* Review of corporation tax computations and assistance with yearly tax packs
* Other tasks as required
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| Objectives | * Assist the group finance team and to become an integral part of the group team
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| Qualifications | * ACA/ACCA
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| Competencies | * Accuracy
* Team work
* Accounting and tax knowledge
* Intermediate Excel knowledge
* Sage 200 knowledge
* Hyperion / HFM
* Self starter/ proactive on projects
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| Mandatory Training | * SOCOTEC Online Health & Safety Training modules - paid for by the company
* SOCOTEC Online HR Policies Awareness modules - paid for by the company
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