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| Job Title | Fire Door Inspector/Surveyor |
| Business Unit | Building & Real Estate - Fire Division – Fire Safety Practice |
| Location | Field Based / London, Oxfordshire & surrounding areas |
| Reports to: | Technical and Operations Director |
| Purpose | * We are seeking a skilled Fire Door Inspector to join our team of Fire Safety Consultants. The ideal candidate will be responsible for assessing and inspecting fire doors/fire door sets/assemblies and compiling detailed reports to ensure compliance with fire safety regulations and standards on behalf of our clients and Responsible Persons. |
| General  Responsibilities: | To conduct detailed visual & where requested, destructive examinations of fire door installations, frames, and associated hardware to include but not limited to the following elements.   * Verify labelling and certification of fire door sets/assemblies. * Check for visible damage, wear, or modifications that may compromise the door's performance. * Test the operation of fire doors, including opening, closing, and latching mechanisms. * Verify functionality of self-closing devices and other hardware. * Ensure fire doors meet current fire and building code requirements. * Evaluate the installation of fire doors and their compatibility with supporting wall structures. * Assess the suitability and performance of all door components, including but not limited to hinges, locks, letterplates, spy holes, glazing, intumescent strips & smoke seals, drop down seals, self-closers etc.. * Prepare detailed inspection reports documenting findings, non-compliance issues, and recommended corrective actions. * Maintain accurate records of all inspections performed. * Stay updated on current fire safety legislation and standards to ensure all inspections are compliant. * Build strong relationships with clients and stakeholders to promote awareness of fire door safety requirements. * Adhere to all safety protocols and regulations while performing inspections. * Promote fire safety awareness and best practices to clients. |
| Specific  Duties | * Undertake Fire Door Inspections/Surveys (visual & destructive) in all building types and across all sectors. |
| Objectives | * To support SOCOTEC UK Limited and its team of highly experienced fire safety consultants in providing high quality fire door inspection/surveying services to its clients. |
| Qualifications | * Undertaken a recognised fire door inspectors’ course with relevant certification such as but not limited to (FDIS) and/or (BM Trada) Inspectors certification & registration. * 3rd party accredited as a Fire Door Inspector. |
| Competencies | * Minimum 1 years’ current experience of conducting fire door inspections/surveys. * Knowledge of the Regulatory Reform (Fire Safety) Order 2005 * Knowledge of the Fire Safety (England) Regulations 2022 * Knowledge of the Building Safety Act 2022 * Understanding and knowledge of relevant guidance documents relating to the installation and inspection of all types of fire doors. * Detailed knowledge of British Standards relating to fire doors & installations. * Understanding and knowledge of the requirements for compartmentation within construction during the installation of fire doors. |
| Desirable | * Previous experience in fire safety. * Experience in Heritage fire door installations & Inspection. * Undertaken recognised Health and Safety courses * Obtained CSCS card * Understanding of requirements for construction sites (HSG168 & JCOP) |
| Mandatory Training Upon Appointment | * SOCOTEC Online Health & Safety Training Modules - paid for by the company * SOCOTEC Online HR Policies Awareness modules - paid for by the company * Recorded CPD Annually, supported in part by the company with expected own learning for continued personal development. |