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| Job Title | Trainee Utility Surveyor |
| Business Unit | Environment and Safety |
| Location | Coventry |
| Reports to: | Project Manager |
| Purpose | To develop the skills and experience required to carry out underground utility mapping surveys using detection equipment and data gathering techniques. This is a training role focused on practical learning and adherence to safety and company procedures. |
| GeneralResponsibilities/Specific Duties: | * Receive project briefings and review Work Instructions, Risk Assessments, and Method Statements, raising any queries with the Project Manager.
* Ensure correct equipment and documentation are prepared for each project.
* Conduct site surveys as directed by the Lead Surveyor, completing all field sheets and recording data accurately.
* Download and post-process survey data, perform quality checks, and prepare survey reports including control diagrams and photographs.
* Support the CAD & Data Production team in resolving queries and ensuring survey deliverables meet quality standards.
* Assist Project Managers in investigating and resolving survey-related quality issues, providing feedback and lessons learned.
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| Objectives | * Consistently work safely and follow all company health and safety policies.
* Develop competency in utility surveying techniques as outlined in the Utility Surveyor Skills Matrix.
* Achieve proficiency in the use of GPR and EML equipment.
* Ensure timely and accurate completion of survey data and reports.
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| Qualifications | * GCSE or equivalent in English and Maths
* Full, valid UK Driving Licence (mandatory for site travel)
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| Competencies | * Good communication skills
* Goal and target driven
* Flexible and adaptable
* Self-motivated and proactive in learning
* Problem-solving mindset
* Team player, attentive to detail, diligent, and thorough
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| Desirable | * Ability to work under own initiative and take ownership of tasks
* Structured and well-organized approach
* Cheerful and professional disposition
* Experience working outdoors
* Knowledge of Microsoft Office Suite (Outlook, Word, Excel)
* Familiarity with utility surveying equipment, including GPR and EML systems
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| Mandatory Training | * SOCOTEC Online Health & Safety Training Modules - paid for by the company
* SOCOTEC Online HR Policies Awareness modules - paid for by the company
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