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| Job Title | Management Accountant |
| Business Unit | Monitoring & Foundations testing |
| Location | SOCOTEC House |
| Reports to: | James Bradley |
| Purpose | Team restructure |
| General  Responsibilities: | * Oversee day to day accounting (including billing, accounts receivable, accounts payable, general ledger and stock) * Preparation of monthly accounts * Preparation of monthly project accounts * Maximise Cash flow * Control opex and capex spend * Support the production of management information * Support the budget and forecast processes * Support the annual external audit process * Attend monthly management meetings |
| Specific  Duties | Financial control of two business units, Monitoring & Foundation testing (£21m turnover) |
| Objectives | Relieve Senior Financial Controller from month end duties to focus time elsewhere |
| Qualifications | CIMA part or fully qualified |
| Competencies | * Sage 200 or equivalent * Clear written and verbal communication skills |
| Desirable | * Worked with Business units of a similar size * Contract accounting experience preferable * Stock accounting experience preferable * Staff management experience preferable * Ability to work autonomously but collaboratively with remote based Senior FC * Ability to travel to the three main sites (Uckfield, Dartford and Stockton) * A team player with high levels of energy, enthusiasm and professional standards |
| Mandatory Training | Training package available |