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| Job Title | Assistant Monitoring Surveyor |
| Business Unit | Socotec Monitoring |
| Location | Home / Site Based |
| Reports to: | Project Manager / Survey Manager |
| Purpose | This is an exciting opportunity for an Assistant Surveyor to join our HS2 Project Team. The role will be supporting the Manual Monitoring / Survey of sites along the C2/C3 route (mainly in the Buckinghamshire area) thus some experience of topographic, engineering surveys and manual monitoring activities is essential. The role would be primarily site based with a vehicle issued to you.  ​​​​​​​You will carry out the following tasks, whilst under the supervision and guidance of the Senior Surveyor on the project:  Precise movement monitoring surveys  As-Built surveys  Topographical & building surveys  Precise levelling surveys |
| Specific Duties | Carry out the following tasks, whilst under the supervision and guidance of the Senior Surveyor on the project:   * Precise movement monitoring surveys * As-Built surveys & Setting out for construction * Topographical & building surveys * Precise levelling surveys * Railway track survey * Preparation of survey plans using AutoCAD or similar * Preparation of MS Word based template reports * Preparation of MS Excel based template reports * Ensuring highest standards of health, safety, environment and quality are adhered to at all times. |
| Objectives | Supporting Safe and Quality execution of the HS2 C2/C3 Manual Monitoring |
| Qualifications & Competencies | **Education and qualifications**  Qualification to Surveyor and/or Civil Engineering Desirable  Driving license Essential  CSCS qualified Essential  PTS Desirable  Sentinel ICI-LU Card Desirable  **Skills and knowledge**  Leica 1200 series total station or better Essential  Leica DNA03 precise level or better Essential  Leica 1200 series GPS receiver or better  Essential  Leica TS06, TS15 and/or TS30 total stations) Desirable  Knowledge of geotechnical + structural instrumentation Desirable  Basic Microsoft Office (Excel, Word, PowerPoint) skills Essential  Preparation of surveys using AutoCAD Desirable  MicroSurvey StarNet Desirable  N4CE Survey Software Desirable  **Abilities**  The ability to work in an accurate and timely manner Essential  The ability to work effectively and responsibly Essential  The ability to work in a high-pressure environment Essential  The ability to prioritise work Essential  The ability to work independently or as part of a team Essential  Quick learner with ability to use initiative Essential  Communicate effectively and clearly Essential    **Experience**  Demonstrable surveying/monitoring surveying experience Essential  Working in construction environment Essential  Working in Tunnelling environments Desirable |
| Mandatory Training | * SOCOTEC Online Health & Safety Training Modules - paid for by the company * SOCOTEC Online HR Policies Awareness modules - paid for by the company |