

GDPR Privacy Notice for SpaMedica Job Site

Introduction

We at SpaMedica are committed to protecting your privacy and ensuring that your personal data is handled in accordance with the General Data Protection Regulation (GDPR). This privacy notice explains how we collect, use, and protect your personal information when you use our website.

Data Controller

The data controller for your information is SpaMedica, which can be contacted at:

SpaMedica: 43 Churchgate, Bolton, BL1 1HU

Tel: 0330 058 4280

Data We Collect

We may collect and process the following personal data about you:

- **Identification Data:** Name, date of birth, and gender.
- **Contact Details:** Address, email address, and phone number.
- **Professional Information:** Employment history, qualifications, and references.
- **Usage Data:** Information about how you use our website, including your IP address, browser type, and pages visited.

How We Use Your Data

We use your personal data for the following purposes:

- **Job Application Processing:** To process your applications for jobs and to communicate with you about your applications.
- **Service Improvement:** To improve our website and services based on your feedback and usage patterns.
- **Legal Obligations:** To comply with legal and regulatory requirements.

Legal Basis for Processing

We process your personal data based on the following legal grounds:

- **Consent:** When you have given your explicit consent for the processing of your personal data.
- **Contractual Necessity:** When processing is necessary for the performance of a contract to which you are a party.
- **Legal Obligation:** When processing is necessary to comply with a legal obligation.
- **Legitimate Interests:** When processing is necessary for the purposes of our legitimate interests, provided these are not overridden by your interests or fundamental rights.

Data Sharing and Disclosure

We may share your personal data with:

- **NHS Trusts and Partner Organizations:** For the purposes of job application processing and recruitment.
- **Service Providers:** Who provide IT and system administration services.

- **Regulatory Bodies:** Where we are required to do so by law.

International Data Transfers

Your personal data may be transferred to and processed in countries outside of the European Economic Area (EEA). We ensure that appropriate safeguards are in place to protect your data, such as Standard Contractual Clauses or equivalent measures.

Data Retention

We will retain your personal data only for as long as necessary to fulfill the purposes for which it was collected, including for the purposes of satisfying any legal, accounting, or reporting requirements.

Your Rights

Under the GDPR, you have the following rights:

- **Access:** To request access to your personal data.
- **Rectification:** To request correction of inaccurate or incomplete data.
- **Erasure:** To request deletion of your personal data.
- **Restriction:** To request restriction of processing of your personal data.
- **Portability:** To request the transfer of your personal data to another party.
- **Objection:** To object to the processing of your personal data where we are relying on legitimate interests.

To exercise any of these rights, please contact DPO@SpaMedica.co.uk

Security

We take appropriate security measures to protect your personal data from unauthorized access, alteration, disclosure, or destruction.

Changes to This Privacy Notice

We may update this privacy notice from time to time. Any changes will be posted on this page, and where appropriate, notified to you by email.

Contact Us

If you have any questions about this privacy notice or our data protection practices, please contact us at:

- Email: DPO@Spamedica.co.uk

Thank you for trusting SpaMedica with your personal data.